**Record and Outcomes of TA meeting**

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| Validated previously | Validated at this meeting | Not validated yet | Training still to be completed |

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| **Trainee –**  | **TA – Mel Brammer 002XXXXXX** | **Date of Meeting – 14/6/17** |
| Modules on PLP | **Training Completed** | **Work To Do** | **Validation** |
| 1 – Essential Info | n/a | n/a | Feb 16 |
| 2 – PLP | 1:1 Nov 16 | n/a | Nov 16 |
| 3 – Tools for the Role | n/a | n/a | Feb 16 |
| 5 – Fundamentals of Scouting | e-learning | Not discussed yet |  |
| 6 – Changes in Scouting | n/a | n/a | Feb 16 |
| 7 – Scouting for All | workbook | Not discussed yet |  |
| 8 – Skills of Leadership |  | Not discussed yet |  |
| 9 – Working with Adults |  | Not discussed yet |  |
| 10 – First Aid | External course Feb 17 | n/a | Feb 17 |
| 11 – Administration |  |  | 14/6/17Looked at Lisa’s administration. The Group has recently invested in OSM. Currently Lisa is happy with her paper based badge admin, but will probably move across to OSM when she has a bit more time to get to grips with it. Excellent record keeping. |
| 12A – Delivering Quality Programme | Couse Nov 16 | None | 14/6/17Discussed all aspects of the Programme, Lisa is confident in all areas, particularly the purpose of YL and how to make use of them (her daughter may become one when she finishes Scouts) |
| 12B – Programme Planning | Course Nov 16 | None | 14/6/17Looked at Lisa’s programme plan for this term and discussed the different programme methods and how she incorporates the views of the young people into the programme.Discussed programme review and how this feeds into future programme. |
| 13 – Growing the Section |  |  | Susanne provided a Witness Testimony about how the Moving On Process works in the Group and how this benefits the young people. They have a high transfer rate. |
| 14 – Supporting Young People |  | Not discussed yet |  |
| 15 – Promoting Positive Behaviour |  | n/a | 14/6/17Product of Work – Lisa showed me her Cub Code of Conduct and talked about how they had produced it as a Pack. |
| 16 – Residential Experiences |  | Not discussed yet |  |
| 17 – Running Safe Activities | There’s a 17 and 18 course being run on Sunday 15th October – would be a great idea to book on. | Book self on Plan an adventurous activity taking account of all relevant rules, In Touch, safety aspects, ratios etc. Then run the activity as Leader In Charge. Keep evidence such as risk assessments, plans, In Touch procedures, pictures etc. |  |
| 18 – Practical Skills | Make a note of practical skills that you’ve learned or developed for your Scouting role, and occasions in the programme when you’ve demonstrated practical skills to the Cubs (e.g. how to make a pioneering mini-catapault on 14/6/17) |  |
| 19 – International | Training course on Thurs 16th Nov. | Think about how to set up a link with a Cub Pack abroad | Cubs have done International Badge |
| **Further notes for Support**Lisa is currently pretty busy with a post-grad course. Will aim to meet again in September to validate the next couple of modules. If possible before then aim to: * book onto courses on 15th Oct (Mods 17 and 18) and 16th Nov (Mod 19)
* do e-learning for Module 5 (Fundamentals)
* do workbook for Module 7 (Scouting for All)
* Gather evidence to validate 5 and 7.
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