

Risk Assessment – CRATE STACKING

Number:	Kinver/Act005	Status:	Live	Issue Date:	May 2022
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Approved by:	Megan Williams	Post:	Operations Manager
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Purpose:	The purpose of this risk assessment is to identify the common significant risks to which Kinver staff, volunteers and visitors are exposed to and identify appropriate control measures.
Scope:	The risk assessment is to be used in association with the activities that are carried out at Kinver Scout Training Camp
Related Documents:	Generic Risk Assessments KSTC/Act017 Supervision of Children/Young Persons on Site
	POR Rule 9.1 - Activity Rules - Application Rule 9.2 - Preparations Rule 9.3 - Home Contact Rule 9.4 - Risk Assessment Rule 9.5 - Emergency Procedure Rule 9.77- Other Activities
	Fact sheets FS120000 – Activities - Risk Assessment FS120088 - Weather Forecasts in Outdoor Activities FS120411 - Care, Inspection and storage of Climbing Equipment FS120423 – High Ropes
	Other

Required Personal Protective Equipment (PPE)					
	Harness	Suitable Footwear	Suitable Gloves (If required)	Helmet	

Data Protection Statement.
The information and data provided herein applies only to Kinver Scout Camp for which it was written, it shall not be duplicated, disclosed or disseminated by the recipient in whole or part for any purpose whatsoever without the prior written permission from the Operations Manager via kinver@scoutshw.org.uk.

It is the duty of all users to observe the following Risk Assessment to provide a code of good practice and conduct with the object of preventing accidents. At all times members must work in a safe manner both to prevent personal injury to themselves and to others.

Important Note: It is the duty of all members under Regulation 14 of the “Management of Health and Safety at Work Regulations 1999” to inform the ‘employer’, i.e. Operations Manager, Duty Warden or County Executive of any circumstances that may indicate any shortcomings in this assessment.

Minimum Leader Competence	SPA, CWI or Scout Permit	Minimum Assistant Competence	In house assessed
Maximum group size	12 Per hour	Minimum Age of Participants	4+ Years

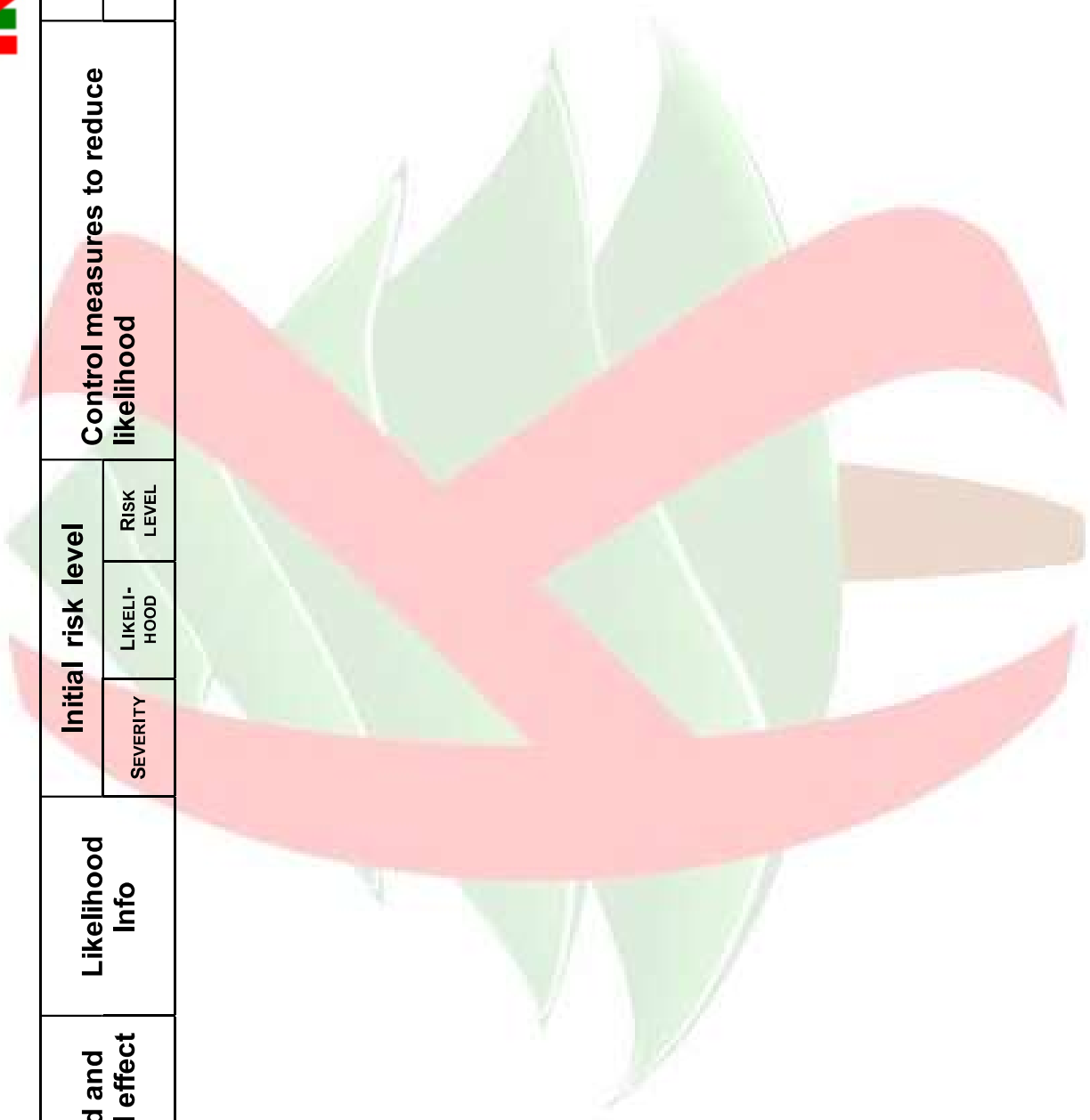
Reviewed:	15 th May 2022
Next Review Due:	15 th May 2023

GENERIC RISK ASSESSMENT

CRATE STACKING



Task Element	Hazard and harmful effect	Likelihood Info	Initial risk level			Control measures to reduce likelihood	Controlled risk level		
			SEVERITY	LIKELIHOOD	RISK LEVEL		SEVERITY	LIKELIHOOD	RISK LEVEL



<p>Crate Stacking at Kinver Scout Training Camp</p>	<ul style="list-style-type: none"> • Fall from height • Death • Broken bones • Head injury e.g. falling off equipment/falling branches, crates etc. • Cuts/bruises • Burns from ropes • Entanglement of clothing/hair • Failure of equipment. • Weather conditions 	<p>Young persons and adults (possibly with little or no experience) Including Members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.</p>	<p>4</p>	<p>4</p>	<p>16</p>	<ul style="list-style-type: none"> • All harnesses, ropes, helmets etc will be checked by a competent person on a regular basis as advised by the manufacturer. • Records of checks will be retained. • Any equipment that shows any sign of damage will be taken out of use immediately and quarantined to be repaired or destroyed. • Competent persons will carry out inspections of equipment and activity site prior to and after use and ensure all equipment is stored correctly. • All equipment will be stored in an appropriate manner after use. • Defects will be reported to the Operations Manager after the equipment has been removed to the quarantine box. • Authorised instructors only to supervise/lead activity. • All instructors will run activity sessions as per the Standard Operating Procedures and complete a competency check. • An adult or leader must supervise young people waiting for their turn. • A full explanation of the activity should be given to all participants. • No more than 4 participants to be allowed within fenced boundary of the activity. • Full body harness or a waist and chest harness used together must be used by each person who is on the stack. • Helmets to be worn by each person whilst using activity. • Full instruction to be given to each person prior to use. • Loose clothing to be removed or tied back, long hair to be tied up and kept under helmet. • An adult or leader must supervise young people waiting to take part in activity. • Activity must not proceed if weather conditions are poor, including high winds, wet/icy/cold or poor lighting. • Instructor to stop activity immediately should any of the following occur <ul style="list-style-type: none"> - Weather conditions deteriorate - Group is too large or unruly to supervise - No adult supervision provided by the group 	<p>4</p>	<p>2</p>	<p>8</p>
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