

### Risk Assessment – HARCOURT WEBB CENTRE

<b>Number:</b>	KSTC_Build003	<b>Status:</b>	Live	<b>Issue Date:</b>	September 2018
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<b>Approved by:</b>	Rob Williams	<b>Post:</b>	Camp Warden

<b>Purpose:</b>	The purpose of this risk assessment is to identify the common significant risks to which Kinver Staff (voluntary) and visitors are exposed and to identify appropriate control measures.
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<b>Scope:</b>	The risk assessment is to be used in association with the activities that are carried out at Kinver Scout Training Camp
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<b>Related Documents:</b>	<b>Generic Risk Assessments</b> KSTC_Act017 Supervision of Children/Young Persons on Site
	<b>POR</b> Rule 7.2 Emergency Procedures Rule 7.4 Accident Reporting Rule 9.1 Activity Rules - Application
	<b>Fact sheets</b>
	<b>Other</b> KSTC_FireHW – Fire Risk Assessment – Harcourt Webb Centre

<b>Required Personal Protective Equipment (PPE)</b>					
	Suitable Footwear	Suitable Clothing			

#### Data Protection Statement.

The information and data provided herein applies only to Kinver STC for which it was written, it shall not be duplicated, disclosed or disseminated by the recipient in whole or part for any purpose whatsoever without the prior written permission of the Document Author or from Kinver STC.

It is the duty of all members to observe the following Risk Assessment to provide a code of good practice and conduct with the object of preventing accidents. At all times members must work in a safe manner both to prevent personal injury to themselves and to others.

**Important Note:** It is the duty of all members under Regulation 14 of the "Management of Health and Safety at Work Regulations 1999" to inform the 'employer', i.e. Deputy Camp Wardens, Camp Warden of any circumstances that may indicate any shortcomings in this assessment

Minimum Leader Competence		Minimum Assistant Competence	
Maximum group size	40	Minimum Age of Participants	

<b>Reviewed:</b>	September 2018
<b>Next Review Due:</b>	September 2019

# GENERIC RISK ASSESSMENT

## HARCOURT WEBB CENTRE - ACCOMMODATION



Task Element	Hazard and harmful effect	Likelihood Info	Initial risk level			Control measures to reduce likelihood	Controlled risk level		
			SEVERITY	LIKELIHOOD	RISK LEVEL		SEVERITY	LIKELIHOOD	RISK LEVEL
Slips, Trips & falls	Sprained Ligaments, Bruising	Young persons and adults (possibly with little or no experience) Including Members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.	4	2	8	Briefing / Handrails, arrangement of furniture to ensure no obstructions	3	2	6
Electrical	Electrocution, Damage to property, Death		4	2	8	All electrical equipment PAT tested and inspected annually	3	2	6
Legionella	Infection, breathing difficulties, Death		4	2	8	Responsibility of the hirer to clean all surfaces and or Toilets/Shower regularly. Responsibility of Kinver Scout Training Camp to ensure when buildings not in use areas are kept clean	3	2	6
Fire	Death		5	2	10	As per Section 15.6 Action Plan	5	1	5
Windows – Broken Glass, forced entry, vandalism.	Cuts, lacerations, lasting damage		3	2	6	Strengthened Glass	2	2	4
LPG Gas Supply	Explosion, Asphyxiation, Fire		4	2	8	Remote Cylinder not located near building, shut off valves clearly labelled	3	2	6
Sewer and Waste Water	Leaks, Blockages and Disease		3	2	6	Regular inspections by Support team, Weekly/Monthly	2	2	4