Kinver

Scout Training Camp

Risk Assessment – COMPA HALL

Number:	KSTC_Build006	Status:	Live	Issue Date:	1st June 2025

Approved by:	Megan Williams	Post:	Operations Manager

Purpose:	The purpose of this risk assessment is to identify the common significant risks to which Kinver staff, volunteers and visitors are exposed to and identify appropriate control measures.				
Scope:	The risk assessment is to be used in association with the activities that are carried out at Kinver Scout Training Camp				
Related Documents:	**Generic Risk Assessments** KSTC_Act017 Supervision of Children/Young Persons on Site				
	POR Rule 7.2 Emergency Procedures Rule 7.4 Accident Reporting Rule 9.1 Activity Rules - Application				
	Fact sheets				
	Other KSTC_FireSH – Fire Risk Assessment – Scout Hut				
Required Personal Protective Equipment (PPE)					
	Suitable Footwear	Suitable Clothing			

Data Protection Statement.
The information and data provided herein applies only to Kinver Scout Camp for which it was written, it shall not be duplicated, disclosed or disseminated by the recipient in whole or part for any purpose whatsoever without the prior written permission from the Operations Manager via kinver@scuotshw.org.uk.

It is the duty of all users to observe the following Risk Assessment to provide a code of good practice and conduct with the object of preventing accidents. At all times members must work in a safe manner both to prevent personal injury to themselves and to others.

Important Note: It is the duty of all members under Regulation 14 of the "Management of Health and Safety at Work Regulations1999" to inform the 'employer', i.e. Operations Manager, Duty Warden or County Trustees of any circumstances that may indicate any shortcomings in this assessment.

Minimum Leader Competence		Minimum Assistant Competence	
Maximum group size	50	Minimum Age of Participants	

Reviewed:	1st June 2025
Next Review Due:	1st June 2026

GENERIC RISK ASSESSMENT

SCOUT HUT - ACCOMMODATION

Task Element	Hazard and harmful effect	Likelihood Info	Initial risk level			Control measures to reduce likelihood	Controlled risk level		
			SEVERITY	LIKELI-HOOD	RISK LEVEL		SEVERITY	LIKELI-HOOD	RISK LEVEL
Slips, Trips & falls	Sprained Ligaments, Bruising	Young persons and adults (possibly with little or no experience) Including Members of the Scout or Guide Movement, schools, companies and other groups who may be allowed to use the campsite.	4	2	8	Briefing / Handrails, arrangement of furniture to ensure no obstructions	3	2	6
Electrical	Electrocution, Damage to property, Death		4	2	8	All electrical equipment PAT tested and inspected annually	3	2	6
Legionella	Infection, breathing difficulties, Death		4	2	8	Responsibility of the hirer to clean all surfaces and or Toilets/Shower regularly. Responsibility of Kinver Scout Training Camp to ensure when buildings not in use areas are kept clean	3	2	6
Fire	Death		5	2	10	As per Section 15.6 Action Plan	5	1	5
Windows – Broken Glass, forced entry, vandalism.	Cuts, lacerations, lasting damage		3	2	6	Strengthened Glass, Wooden Shutters, Metal Shutters	2	2	4
Mains Gas Supply	Explosion, Asphyxiation, Fire		4	2	8	Shut off Valves clearly labelled	3	2	6
Sewer and Waste Water	Leaks, Blockages and Disease		3	2	6	Regular inspections by staff and site wardens, Weekly/Monthly	2	2	4