



# Kinver

## Scout Training Camp

### Risk Assessment – CAR PARK AND VEHICLE ACCESS

<b>Number:</b>	KSTC_Site005	<b>Status:</b>	Live	<b>Issue Date:</b>	April 2023
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<b>Approved by:</b>	Meg Williams	<b>Post:</b>	Operations Manager
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<b>Purpose:</b>	The purpose of this risk assessment is to identify the common significant risks to which Kinver Staff (voluntary) and visitors are exposed and to identify appropriate control measures.				
<b>Scope:</b>	The risk assessment is to be used in association with the activities that are carried out at Kinver Scout Training Camp				
<b>Related Documents:</b>	<b>Generic Risk Assessments</b> KSTC_Act017 Supervision of Children/Young Persons on Site				
	<b>POR</b> Rule 7.2 Emergency Procedures Rule 7.4 Accident Reporting				
	<b>Fact sheets</b>				
	<b>Other</b>				
<b>Required Personal Protective Equipment (PPE)</b>					
	Suitable Footwear	Suitable Clothing			

#### Data Protection Statement.

The information and data provided herein applies only to Kinver Scout Camp for which it was written, it shall not be duplicated, disclosed or disseminated by the recipient in whole or part for any purpose whatsoever without the prior written permission from the Operations Manager via [kinver@scuotshw.org.uk](mailto:kinver@scuotshw.org.uk).

It is the duty of all users to observe the following Risk Assessment to provide a code of good practice and conduct with the object of preventing accidents. At all times members must work in a safe manner both to prevent personal injury to themselves and to others.

**Important Note:** It is the duty of all members under Regulation 14 of the “Management of Health and Safety at Work Regulations 1999” to inform the ‘employer’, i.e. Operations Manager, Duty Warden or County Executive of any circumstances that may indicate any shortcomings in this assessment

Minimum Leader Competence	1	Minimum Assistant Competence	1
Maximum group size	N/A	Minimum Age of Participants	N/A

<b>Reviewed:</b>	April 2023
<b>Next Review Due:</b>	April 2024

# GENERIC RISK ASSESSMENT

## CAR PARK AND VEHICLE ACCESS



Task Element	Hazard and harmful effect	Likelihood Info	Initial risk level			Control measures to reduce likelihood	Controlled risk level		
			SEVERITY	LIKELIHOOD	RISK LEVEL		SEVERITY	LIKELIHOOD	RISK LEVEL
Pedestrian	Collisions, Serious Injury including Broken Bones and or Death	Young persons or Adults including Members of the Scout and Guide Movement, Schools, Companies and other groups that are allowed to use the campsite	4	4	16	Where possible segregate pedestrians and traffic routes, 5 - Mph speed signs, traffic calming measures (Speed humps) and enforcement of traffic parking during busy times. Young people to be supervised by their group leader in the car park at all times.	4	2	8
Vehicles	Broken Bones, Cuts or Abrasions, Vehicle Damage		4	3	12	5 – Mph speed signs, traffic calming measures (speed humps), provide adequate floodlighting to car park at night	4	2	8
Uneven surface	Collisions, Damage to Vehicles, Slip, Trip and Falls to pedestrians		4	3	12	Fill major potholes and monitor where possible keep surface level and pot hole free	4	2	8
Plant or agricultural vehicles	Pedestrian collisions, vehicle collisions, damage to property, damage to other vehicles, injury, death		4	3	12	Authorised vehicles only, physical barrier between car park and Camp site, verbal instruction to drivers entering camp site to drive SLOW with hazard indicators and awareness of Children/Young persons on site. Not permitted during busy times.	4	2	8